

# KINGSVILLE TOWNSHIP

## 2018 COMPREHENSIVE LIST OF MOTIONS AND RESOLUTIONS

This document provides a chronological list of all motions made during 2018 by the Kingsville Township Trustees  
 Jim Branch, Chair - Karl Brunell, Vice-Chair - Mike Cliff, Trustee

Motion	1st	2nd	Vote
<b>January 2<sup>nd</sup>, 2018 – Organizational Meeting</b>			
Jim Branch to serve as Chairman	Karl	Mike	All yes
Karl Brunell to serve as Vice-Chairman	Jim	Mike	All yes
Re-appoint Dave Kirk to the Zoning Board of Appeals	Jim	Mike	All yes
Re-appoint Tom Nelson to the Zoning Commission	Karl	Mike	All yes
Re-appoint Neal Stewart as Fire Chief	Mike	Karl	All yes
Increase residential new construction fee to \$100 from \$50 and residential variance hearing fee to \$150 from \$125	Karl	Mike	All yes
Increase cost of township resident plots from \$250 to \$275 and non-residents from \$350 to \$400	Mike	Karl	All yes
Keep township regular meetings on the 2 <sup>nd</sup> and 4 <sup>th</sup> Wednesday each month at 7pm	Jim	Karl	All yes
Increase the 2018 mileage reimbursement to \$0.545	Karl	Mike	All yes
Enter Executive Session to discuss personnel matters; 2018 wages	Jim	Karl	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Approve 2018 wages	Mike	Karl	All yes
RESOLUTION 2018-001 - Approve 2018 Budget and Temporary Appropriations	Karl	Mike	RC, All yes
Adjourn	Karl	Mike	All yes
<b>January 10<sup>th</sup>, 2018 – Regular Meeting</b>			
Waive the reading of the minutes from the December 20, 2017 Special meeting, the December 27, 2017 Regular meeting, and the January 2, 2018 Organizational meeting.	Karl	Jim	All yes
Change pay for Zoning Commission to \$20 per member per meeting with \$100 yearly maximum	Jim	Mike	All yes
RESOLUTION 2018-002 - Creation of official township website	Jim	Mike	RC, All yes
Send out certified letters to all Zoning Commission members to verify current status and membership	Jim	Mike	RC, All yes
Approval of \$5,000 for work to attach snow blade to loader	Mike	Karl	All yes
Pay the bills	Karl	Jim	All yes
Enter Executive Session to discuss personnel matters; Zoning Inspector position, employee concerns	Jim	Karl	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Approve 2018 blanket purchase orders	Karl	Jim	All yes
Leave January 10, 2018 meeting open to allow trustees to meet at US Bank on Saturday, January 13, 2018 to sign paperwork and to meet on Monday, January 15, 2018 to interview applicants for zoning inspector.	Karl	Jim	All yes
<b>January 24, 2018 – Regular Meeting</b>			
Adjourn January 10, 2018 that was left open	Karl	Jim	All yes
Waive the reading of the minutes and approve with corrections	Karl	Mike	All yes

Approve the use of the Township gazebo/park on May 3, 2018 from 11:30am to 2:00pm by the Kingsville Area Ministerial Association for the National Day of Prayer	Jim	Karl	All yes
RESOLUTION 2018-003 – New Mailbox policy	Jim	Karl	All yes
Add township fees, forms, and policies to township website	Karl	Jim	All yes
Township sign up to Google local business directory	Mike	Jim	All yes
Approve trustees Jim Branch and Mike Cliff to attend the 2018 Ohio Township Association Winter Conference at a cost not to exceed \$530 plus mileage	Jim	Karl	All yes
Change zoning fee wording from ‘Residential’ variance hearing to ‘BZA’ variance hearing	Jim	Karl	All yes
Increase cemetery vault cost from \$125 to \$150	Jim	Mike	All yes
Pay the bills	Karl	Mike	All yes
Enter Executive Session for personnel matters; Zoning Inspector position, Fire Department positions	Jim	Mike	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Appoint Michael DeFazio as the new Zoning Inspector	Karl	Mike	All yes
Advertise Assistant Fire Chief of EMS, Firefighter/Paramedic, and Firefighter/EMT positions for 16 hour shifts part-time	Mike	Karl	All yes
Adjourn	Karl	Mike	All yes
<b>February 14, 2018 – Regular Meeting</b>			
Waive reading of January 24, 2018 meeting minutes and approve as presented	Karl	Mike	All yes
Approve the use of the Township gazebo/park on July 28, 2018 by the First Baptist Church for their annual backpack/school supply giveaway carnival	Jim	Karl	All yes
Nominate Dave Horton to serve on the Zoning Commission	Jim	Mike	All yes
Hire Dave Payne to act as Construction Manager on the Township Garage project at a cost not to exceed \$1,500	Karl	Jim	All yes
Pay the bills	Karl	Jim	All yes
Enter Executive Session for personnel matters; Ronda Mullins invited in	Jim	Mike	RC, All yes
Exit Executive Session	Karl	Jim	RC, All yes
Adjourn	Karl	Jim	All yes
<b>February 21, 2018 – Special Meeting, Review Insurance Purchases</b>			
Enter Executive Session for pending legal matters	Karl	Mike	RC, All yes
<b>February 28, 2018 – Regular Meeting</b>			
Exit Executive Session left open at February 21, 2018 meeting	Karl	Jim	RC, All yes
Waive reading of February 14, 2018 regular meeting minutes and February 21 special meeting minutes and approve with minor corrections	Karl	Jim	All yes
Approve use of Facebook and Twitter for Township outreach	Mike	Karl	All yes
Approve \$2,500 to settle Newbold zoning issue concerning billboard	Jim	Mike	All yes
Nominate Wesley Cleveland to serve on the Zoning Commission	Karl	Mike	All yes
Get specifications from the Ashtabula County Engineer to apply for an OPWC grant for the unpaved section of Fox Rd	Jim	Mike	All yes
Approve purchase of amber and green LED emergency lighting for the loader at a cost not to exceed \$600	Mike	Karl	All yes
Pay the bills	Karl	Jim	All yes

Enter Executive Session for personnel matters; Fire Department staffing	Jim	Karl	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Approve purchase of two (2) time clocks at a cost not to exceed \$600	Karl	Jim	All yes
Adjourn	Karl	Mike	All yes
<b>March 14, 2018 – Regular Meeting</b>			
Waive reading of February 28, 2018 regular meeting minutes and approve with one correction	Karl	Mike	All yes
Place the Notice to Bid for the new Township Garage project in the Star Beacon on March 19, 21, 23, and 24, 2018	Karl	Mike	All yes
Nominate Dennis Huey to serve on the Zoning Commission	Jim	Karl	All yes
RESOLUTION 2018-004 – Establish Social Media Outreach policy	Jim	Mike	RC, All yes
Amend Personnel Policy Book to update approval for leave and vacation forms	Jim		
Schedule a traveling work session on April 4, 2018 at 1pm to inspect township roads	Karl	Jim	All yes
Approve iPad mount for ambulance not to exceed \$120	Jim	Mike	All yes
Pay the bills	Karl	Mike	All yes
Enter Executive Session for personnel matters; Fire Department staffing	Karl	Jim	RC, All yes
Exit Executive Session	Karl	Jim	RC, All yes
Adjourn	Jim	Karl	All yes
<b>March 28, 2018 – Regular meeting</b>			
<i>Minutes forthcoming – will be updated when available</i>			
<b>April 4, 2018 – Special meeting, Inspect Township Roads</b>			
Enter Executive Session for personnel matters	Karl	Mike	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Adjourn	Karl	Mike	All yes
<b>April 11, 2018 – Regular Meeting</b>			
Waive reading of April 4, 2018 Special Meeting minutes and approve as presented	Mike	Karl	All yes
Approve cost estimate increase for Township Garage project from \$450,00 to \$500,000	Karl	Jim	All yes
Nominate Jason Hayes to serve on the Zoning Commission	Jim	Mike	All yes
Nominate Tim Balwin to serve as an alternate on the Zoning Commission	Jim	Mike	All yes
Approve purchase of 200 ton of 304 stone for a cost not to exceed \$2,500	Mike	Karl	All yes
Schedule a special meeting on April 18, 2018 at 6pm at the fire hall to interview candidates for Fire/EMS positions	Karl	Jim	All yes
Schedule special meeting on April 16, 2018 at 6pm at the fire hall to open bids for the Township Garage project	Mike	Jim	All yes
Approve purchase of 200 ton of No. 8 stone to be back-hauled by Arms Trucking for a cost not to exceed \$5,360	Jim	Mike	All yes
Enter Executive Session for personnel matters; Seasonal workers	Karl	Jim	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Hire Kris Daywalt and Jimmy Evans at \$10 an hour starting April 16, 2018 as part-time seasonal help	Mike	Karl	All yes
Hire Jacob Huey and Tiffany Lawrence at \$10 hour as part-time summer help once school is over	Karl	Mike	All yes

Approve contract with Brobst Tree Service to cut up tree in Lulu Falls Cemetery and grind the stump for a cost not to exceed \$650	Jim	Mike	All yes
Approve hours and pay for Maryann Stevenson, Plymouth Township's Fiscal Officer for her assistance while Kingsville's Fiscal Officer was indisposed	Karl	Jim	All yes
Adjourn	Mike	Karl	All yes
<b>April 16, 2018 – Special Meeting, Township Garage Bid opening</b>			
Enter Executive Session for personnel matters; Fire Department staffing	Karl	Mike	RC, All yes
<b>April 18, 2018 – Special Meeting, Fire/EMS Interviews (No Motions)</b>			
<b>April 25, 2018 – Regular Meeting</b>			
Exit Executive Session held open from April 16, 2018 meeting	Mike	Karl	RC, All yes
Adjourn April 16, 2018 meeting	Mike	Karl	All yes
Waive reading of April 11, 2018 meeting minutes and April 16, 2018 special meeting minutes and approve as presented	Mike	Karl	All yes
Accept Northeast Buildings LLC bid of \$548,000 to construct new Township Garage	Mike	Karl	All yes
Approve the use of the Township park by Boy Scout Troop 11 on May 11 and 12 for their annual Mother's Day flower sale	Jim	Mike	All yes
Approve purchase of surveying equipment for a price of \$4,933.97	Mike	Jim	All yes
Pay the bills	Karl	Mike	All yes
Adjourn	Mike	Karl	All yes
<b>May 9, 2018 – Regular Meeting</b>			
Waive reading of the April 25, 2018 regular meeting minutes and approve them as presented	Mike	Karl	All yes
Approve sending two (2) Zoning Commission members to the Northeast Ohio Zoning and Planning Workshop at a cost of \$60 per member	Jim	Mike	All yes
Approve setting up a Google G Suite site for the township for a cost not to exceed \$360 a year	Jim	Mike	All yes
RESOLUTION for ODOT Winter Salt Contract, 100 tons	Mike	Jim	RC, All yes
Approve paving projects for sections of S Wright St and Brydle Rd with Cemetery Rd as an alterate	Mike	Jim	All yes
Approve use of the Township gazebo/park by Kingsville Public Library on May 11, 2018 for library lawn sale and June 25, July 16, and August 6 for children's programs	Mike	Jim	All yes
Pay the bills	Karl	Mike	All yes
Enter Executive Session for personnel matters	Jim	Mike	RC, All yes
Exit Executive Session	Jim	Mike	RC, All yes
Adjourn	Jim	Mike	All yes
<b>May 24, 2018 – Regular Meeting</b>			
Waive the reading of the May 8, 2018 regular meeting minutes and approve with one change	Mike	Karl	All yes
Approve use of the Township park by the Swaney and Cosner families on July 14, 2018 for a family reunion	Jim	Mike	All yes
Approve use of the Township park by the Kingsville Public Library on June 12 for an Open Mic Night	Karl	Jim	All yes
Pay the bills	Mike	Jim	All yes
Adjourn	Jim	Mike	All yes

<b>May 31, 2018 – Special Meeting, Approve ODNR Grant application</b>			
RESOLUTION 2018-006, Authorizing the Filing of ODNR 2018 NatureWorks Grant Application	Jim	Mike	All yes
Adjourn	Karl	Mike	All yes
<b>June 13, 2018 – Regular Meeting</b>			
Waive the reading of the May 24, 2018 regular meeting minutes and the May 31, 2018 special meeting minutes and approve as presented with one correction	Karl	Mike	All yes
RESOLUTION 2018-008, A Resolution to Hire John Boczar DBA Northeast Buildings, LLC to Provide Construction Services for the Kingsville Township Garage	Karl	Jim	RC, All yes
Hire Intertek PSI to perform engineering inspections on the new garage	Karl	Mike	All yes
Approve installing radiant heated floors throughout new garage as long as cost does not exceed \$10,000.	Mike	Jim	All yes
Approve letter from garage construction manager, Dave Payne, to County Building Department stating all building codes have been met	Jim	Mike	All yes
Re-schedule July 11, 2018 regular meeting to July 12, 2018 to accommodate Trustee Branch's vacation schedule	Karl	Mike	All yes
Pay the bills	Karl	Jim	All yes
Adjourn	Karl	Mike	All yes
<b>June 27, 2018 – Regular Meeting</b>			
Waive reading of the June 13, 2018 regular meeting minutes and approve them as presented with two corrections	Karl	Mike	All yes
Approve putting paving projects (sections of S Wright St & Brydle Rd and all of Cemetery Rd) out to bid at a cost not to exceed 10% over the County Engineer's estimate of \$148,977.00	Karl	Mike	All yes
Pay the bills	Karl	Mike	All yes
Adjourn	Mike	Karl	All yes
<b>July 12, 2018 – Regular Meeting</b>			
Waive reading of the June 27, 2018 regular meeting minutes and approve them as presented with one correction	Karl	Mike	All yes
Approve upgrading the insulation in the new garage from R19 to R35 at a cost not to exceed \$15,000	Mike	Jim	Yes – Mike & Jim; No – Karl
Approve first payment to John Boczar for garage construction in the amount of \$138,000.00	Jim	Karl	All yes
Approve new drain tile and catch basins on Mill St at a cost not to exceed \$3,400.00	Jim	Mike	All yes
Hire Brian Huston (240 FF/Basic) and Douglas Walker (240 FF/ Basic) to the Fire Department	Jim	Mike	All yes
Approve purchase of engraved stone placard for new garage at a cost not to exceed \$150.00	Jim	Karl	All yes
Pay the bills	Karl	Jim	All yes
Enter Executive Session for personnel matters	Mike	Jim	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Adjourn	Karl	Jim	All yes
<b>July 25, 2018 – Regular Meeting</b>			

Waive reading of the July 12, 2018 regular meeting minutes and approve them as presented with one correction	Jim	Mike	All yes
Recertify the streetlighting assessment	Jim	Mike	All yes
Pay the bills	Jim	Mike	All yes
Adjourn	Mike	Jim	All yes
<b>July 30, 2018 – Special Meeting, Paving Projects Bid Opening</b>			
Adjourn (no motion to accept a bid was made at the meeting)	Jim	Mike	All yes
<b>August 8, 2018 – Regular Meeting</b>			
Waive reading of the July 25, 2018 regular meeting minutes and approve them as presented with one correction	Karl	Jim	All yes
Approve the use of the Township Park by the Kingsville Public Library on Saturday, September 22, 2018 from 6pm to 11pm for a movie	Jim	Karl	All yes
Approve a special meeting on Wednesday, August 22, 2018 at 5:30pm to meet with KLA representative to discuss the township's risk assessment	Karl	Jim	All yes
Approve the purchase of 60 tons of #304 excess stone from John Boczar at a cost of \$1,320.00	Karl	Jim	All yes
Hire Mikayla Searles (FF/Medic) and Joe Virant (FF/Basic) to the Fire Department	Karl	Jim	All yes
Award Karvo Construction the 2018 paving contract in the amount of \$160,541.00	Jim	Karl	All yes
Hire Randolph Tree Service to complete tree work in the Township Park	Jim	Karl	All yes
Pay the bills	Karl	Jim	All yes
Adjourn	Jim	Karl	All yes
<b>August 22, 2018 – Special Meeting (5:30pm), KLA Risk Assessment Work Session (No Motions)</b>			
<b>August 22, 2018 – Regular Meeting (7pm)</b>			
Waive reading of the July 30, 2018 special meeting minutes and the August 8, 2018 regular meeting minutes and approve them as presented	Karl	Mike	All yes
Approve second payment to John Boczar for garage construction in the amount of \$138,000.00	Mike	Karl	All yes
Approve extending the entranceway of the township garage at a cost not to exceed \$5,500.00	Jim	Mike	All yes
Approve expanding the meeting/community room in the new garage at no additional cost	Jim	Mike	All yes
Pay the bills	Karl	Jim	All yes
Enter Executive Session for personnel matters	Karl	Jim	RC, All yes
Exit Executive Session	Jim	Karl	RC, All yes
Adjourn	Karl	Mike	All yes
<b>September 12, 2018 – Regular Meeting</b>			
Waive reading of the August 22, 2018 regular meeting minutes and approve them as presented with one correction	Karl	Mike	All yes
Enter Executive Session for legal matters related to zoning	Jim	Mike	RC, All yes
Exit Executive Session	Mike	Jim	RC, All yes
RESOLUTION 2018-009, OPWC District 7 Township Representatives	Jim	Karl	RC, All yes
Approve eliminating gas line sleeve requirement in lieu of heavier pipe for installation under Reed Rd	Jim	Mike	All yes
Table Credit Card Policy topic until next meeting	Jim	Mike	All yes

Approve Wednesday, October 31, 2018 from 6pm to 8pm as official Trick-or-Treat time	Karl	Jim	All yes
Hire Jaela Dragon (36 FF/Basic) to Fire Department	Karl	Mike	All yes
Approve Trustee Jim Branch to be the township voting representative to NOPEC	Mike	Karl	All yes
Pay the bills	Karl	Jim	All yes
Adjourn	Jim	Karl	All yes
<b>September 26, 2018 – Regular Meeting</b>			
Waive reading of the September 12, 2018 regular meeting minutes and approve them as presented with four corrections	Karl	Jim	All yes
Enter Executive Session for legal matters related to zoning	Jim	Mike	RC, All yes
Exit Executive Session	Jim	Karl	RC, All yes
Approve purchase of backpack sets at a cost not to exceed \$800.00 for Kingsville Elementary students attending fire prevention week presentation	Mike	Jim	All yes
Approve \$800.00 to Hudson Communications to update dispatching system	Mike	Karl	All yes
Approve purchase of materials to update drainage on School St at a cost not to exceed \$3,600	Mike	Karl	All yes
Approve a 45-day extension to the 2018 paving projects being done by Karvo Construction	Karl	Mike	All yes
Approve a peer-to-peer assistance with Buckeye Local Schools for roadside mowing not to exceed 3 hours	Karl	Mike	All yes
RESOLUTION 2018-010, Support for EPA Superfund Site Redevelopment Feasibility Study – Township will provide \$1,000 in support of study	Jim	Karl	RC, All yes
RESOLUTION 2018-011, Monthly Departmental Reports – Specifies content and format of required monthly reports by all departments (road, fire/EMS, cemetery, & zoning)	Jim	Karl	RC, All yes
Approve \$3,250.00 for grant writing services to acquire a \$83,000 grant for radios and gear for the Fire Department	Mike	Karl	All yes
Approve having the one-ton and dump truck lettered with township name by October 31, 2018	Karl	Mike	All yes
Pay the bills	Karl	Mike	All yes
Enter Executive Session for personnel matters	Jim	Karl	RC, All yes
Exit Executive Session	Karl	Jim	RC, All yes
Adjourn	Karl	Mike	All yes
<b>September 28, 2018 – Special Meeting, Personnel Matters</b>			
Enter Executive Session for personnel matters	Karl	Mike	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Initiate disciplinary action for a Group 2 Offense per Kingsville’s progressive discipline policy	Jim	Mike	All yes
Initiate a second disciplinary action for a Group 2 Offense per Kingsville’s progressive discipline policy	Jim	Mike	All yes
Adjourn	Mike	Karl	All yes
<b>October 10, 2018 – Regular Meeting</b>			
Waive reading of the September 26, 2018 regular meeting minutes and the September 28, 2018 special meeting minutes and approve them as presented with five corrections	Karl	Mike	All yes

Approve third payment to John Boczar for garage construction in the amount of \$154,000.00 (includes change orders for insulation and entranceway extension)	Jim	Mike	All yes
Approve garage office-area room layout change order in an amount not to exceed \$9,775.00	Karl	Jim	All yes
Approve \$11,225.00 bid by Simak Trucking & Excavating to install garage septic system with a 1,500-gallon tank	Mike	Karl	All yes
Approve renting a mini-excavator for ditch work at a cost not to exceed \$2,000	Karl	Jim	All yes
Pay the bills	Karl	Mike	All yes
Enter Executive Session for personnel matters	Karl	Mike	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Adjourn	Karl	Jim	All yes
<b>October 24, 2018 – Regular Meeting</b>			
Waive reading of the October 10, 2018 regular meeting minutes and approve them as presented	Karl	Mike	All yes
Approve New Millennium Building Systems for bar joists upon builder, John Boczar's, recommendation	Karl	Mike	All yes
Approve \$1,300 for pipe to tie the new garage downspouts into	Mike	Karl	All yes
Approve additional concrete pad behind new garage to meet up with proposed fuel island at a cost not to exceed \$4,000.00	Jim	Mike	All yes
Accept \$8,500 donation from Kingsville Fire Department Boosters to install metal siding on the south and west side of the fire hall	Karl	Jim	All yes
Approve the use of the Township Park on July 13, 2019 by the First Baptist Church for a concert	Mike	Karl	All yes
RESOLUTION 2018-012, Adoption of Credit Card Use Policy – per HB 312 requirement	Jim	Mike	RC, All yes
Approve a new concrete apron on the driveway at 3126 School St, currently owned by Mary Novak	Jim	Mike	All yes
RESOLUTION 2018-014, Fox Road OPWC Phase Three Submission Approval	Jim	Karl	RC, All yes
Approve the use of Kingsville Township's out-of-use salt spreader by the Monroe Township road department	Mike	Jim	All yes
Re-schedule next regular meeting from Wednesday, November 14, 2018 to Thursday, November 8, 2018	Karl	Mike	All yes
Pay the bills	Karl	Mike	All yes
Enter Executive Session for legal and personnel matters	Karl	Jim	RC, All yes
Exit Executive Session	Karl	Jim	RC, All yes
Adjourn	Karl	Mike	RC, All yes
<b>November 8, 2018 – Regular Meeting (Rescheduled from November 14, 2018)</b>			
Waive reading of the October 24, 2018 regular meeting minutes and approve them as presented with two corrections	Karl	Mike	All yes
Pay the bills	Karl	Mike	All yes
RESOLUTION 2018-015, Adoption of Special Rules of Procedure for Township Trustee Meetings	Jim	Mike	RC, All yes
RESOLUTION 2018-016, Support for Ohio HB 602, Proposed Clean Water Fair Pricing Act	Jim	Karl	RC, All yes
RESOLUTION 2018-017, Implement Hometown Heroes Banner Program	Jim	Mike	RC, All yes



Approve North Kingsville installing a maximum tonnage sign on Reed Rd	Karl	Jim	All yes
Approve purchase of 200 ton of screened asphalt grindings for berms	Mike	Jim	All yes
Approve Jim Evans working an additional 2 weeks for leaf removal	Mike	Karl	All yes
Enter Executive Session for legal and personnel matters	Jim	Karl	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Adjourn	Karl	Jim	All yes
<b>November 28, 2018 (6pm) – Special Meeting, Plymouth Twp Road Dept Mutual Aid (No Motions)</b>			
<b>November 28, 2018 (7pm) – Regular Meeting</b>			
Waive reading of the November 8, 2018 regular meeting minutes and approve them as presented with one correction	Mike	Karl	All yes
Pay the bills and approve three supplements	Karl	Mike	All yes
RESOLUTION 2018-018, Acceptance of Parcel 27-012-00-016-00 from Ashtabula County – Longview Cemetery	Karl	Mike	RC, All yes
Approve Joe Marich be added to Fire Department roster	Mike	Jim	All yes
Enter Executive Session for personnel matters	Karl	Jim	RC, All yes
Exit Executive Session	Karl	Jim	RC, All yes
Adjourn	Karl	Mike	All yes
<b>December 7, 2018 – Special Meeting, HVAC Contract for Township Garage</b>			
Accept quote from HAVE, Inc. for \$7,800 to install the boiler, pumps, and manifolds for the garage’s radiant floor heat system	Mike	Jim	All yes
Approve undercoating of Ambulance #619 with Cosmoline	Karl	Mike	All yes
Adjourn	Mike	Karl	All yes
<b>December 12, 2018 – Regular Meeting</b>			
Waive reading of the November 28, 2018 regular meeting minutes and the December 7, 2018 special meeting minutes and approve them as presented with one correction	Karl	Jim	All yes
RESOLUTION 2018-019, Acceptance of Road Department Mutual Aid Agreement Between Plymouth Township and Kingsville Township	Jim	Karl	RC, All yes
RESOLUTION 2018-020, Acceptance of Road Maintenance Agreement for Area of Hadlock Road Under Joint Authority of Plymouth and Kingsville Townships	Jim	Karl	RC, All yes
Acceptance of Ronda Mullin’s resignation from the Fire Department’s Administrative Assistant position as of February 1, 2019	Jim	Karl	All yes
Enter Executive Session for personnel matters	Jim	Karl	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Adjourn	Karl	Mike	All yes
<b>December 18, 2018 – Special Meeting, Personnel Matters</b>			
Enter Executive Session for personnel matters	Karl	Mike	RC, All yes
Exit Executive Session	Jim	Mike	RC, All yes
Adjourn	Karl	Mike	All yes
<b>December 26, 2018 – Regular Meeting</b>			
Waive reading of the December 12, 2018 regular meeting minutes and the December 18, 2018 special meeting minutes and approve them as presented with one correction	Karl	Mike	All yes
Pay the bills	Karl	Jim	All yes
Approve 2019 Temporary Budget	Jim	Mike	All yes

RESOLUTION 2018-021, Agreement with Emergency Management Agency	Karl	Mike	RC, All yes
Approve Ashtabula County Planning Commission reporting any boundary changes to US Census Bureau on behalf of township	Mike	Karl	All yes
Approve answers for Pipeline Survey and have it submitted	Karl	Mike	All yes
Approve completing credit applications from Travel American and Circle K to purchase fuel for road, fire, and EMS vehicles	Karl	Mike	All yes
RESOLUTION 2018-022, Honoring James Hernandez for His Fifty (50) Years of Federal Service	Karl	Jim	RC, All yes
Schedule annual organizational meeting on Wednesday, January 2, 2018 at 6pm and a budget work session on Tuesday, January 1, 2018 at 11am	Karl	Mike	All yes
Approve \$18,000 agreement between Monroe Township and Kingsville Township for EMS service between the hours of 6am and 6pm	Jim	Mike	All yes
Approve signing up to join the Ashtabula County Safety Council	Mike	Jim	All yes
Enter Executive Session for personnel matters	Mike	Karl	RC, All yes
Exit Executive Session	Karl	Mike	RC, All yes
Adjourn	Karl	Mike	All yes